

Risk assessment Junior Girl Coaching – COVID-19 measures

Company name: MLCGA

Assessment carried out by: Sophie Madsen, M Weekes, P Fernon

Date of next review: 31st January 2021

Date assessment was carried out: 20th November 2020

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Participation in coaching sessions at Celtic Manor Resort (CMR) Academy driving range	Participants / parents / guardians/ MLCGA Committee members / PGA Professionals	Communicate with parent / guardian via email prior to sessions CMR COVID-19 policies and procedures in place R&A, Wales Golf and Welsh Government Guidelines	- advise players and parents in advance of the special measures in place by MLCGA - advise players and parents in advance of the special measures in place by the host venue (CMR) - All players must pre-book with the Junior	MLCGA Junior Organiser – Sophie Madsen COVID-19 Officer Responsible person in charge of event	7 days prior for intention to come to the session Self-declaration form to be sent back to MLCGA Junior organiser Via email/Whats	

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		Issue each participant with individual hand sanitiser	Organiser. 4. All self-declaration and registration documentation, must be completed and returned via email or WhatsApp back to the MLCGA Junior organise prior to session. 5. Entry to session will not be permitted unless all documentation has been returned.		App no more than 24 hours before the event.	
Failure to comply with Welsh Government, R&A, Wales Golf and MLCGA protocols and guidelines	Participants / parents / guardians/ MLCGA Committee members / PGA Professionals	Currently pre-register players Issue each participant with individual hand sanitiser	➤ Adhere to Welsh Government guidelines regarding social distancing throughout session ➤ Publish all Welsh Government, Wales Golf and MLCGA	MLCGA Junior Organiser – Sophie Madsen COVID-19 Officer Responsible person in charge of event	All information to be issues when notification of coaching is given	



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		MLCGA Committee to ensure compliance with the latest regulations	and host venue guidelines to all participants and parents		On the day monitoring of adherence to Welsh Government Guidelines	
Receiving coaching fee	Parent / MLCGA Committee members	Currently only accepting BACS payments	➤ No further action required	MLCGA Junior Organiser MLCGA Treasurer	Full BACS Payment required before the first session	
Equipment	Participants	Balls are provided and pre cleaned by the CMR resort in line with current Golf Industry Guidelines	➤ We insist participants must only use own equipment, no sharing permitted ➤ Participants issued with individual sanitiser ➤ Only Professionals / Volunteers should handle ball baskets ➤ Balls tipped into ball	CMR Golf Professionals / MLCGA County Organisers	Start and during coaching session	

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			scuttle using non-touch technique in line with CMR policy			
Moving between practice areas, and departing after session.	Participants / parents / guardians/ MLCGA Committee members / PGA Professionals	Maintenance of Welsh Government Guidelines EG Social Distancing Arrival of 10 minutes maximum before the session	➤ Movement from driving range to putting green must be closely monitored by MLCGA & Professionals to avoid merging of groups ➤ Departure from driving range supervised by volunteers to avoid merging ➤ Stagger coaching sessions for reduced gathering, adherence to one way system and increased cleaning in-between sessions	CMR Golf Professionals / MLCGA County Organisers	On the day monitoring and refinement	



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More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/

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